

After you have submitted your application, there are steps that need to be completed before we can complete your application and provide you with MLS Access.

**Copy of CalBRE License**  
*Your employing broker must be listed on your license (online at [www.bre.ca.gov](http://www.bre.ca.gov)) before we can activate your membership.*

**Copy of Driver's License or Government Issued ID**

**Credit Card Payment Form**

### How to Submit Additional Documents

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Our electronic application allows you to upload supporting documents, however, you may send documents by:

Email:

You may send PDFs to OCAR's Membership Department at: [membership@ocar.org](mailto:membership@ocar.org).

- Please include your first and last name in the subject line of any documents that you email.  
*Example Subject Line: OCAR REALTOR® Application Documents: Jane Doe.*
- When submitting multiple documents, please include them all in ONE complete email.

Fax:

You may fax your supporting documents to either OCAR office. Fax numbers available below.

Mail:

You may mail your supporting documents to either OCAR office. Addresses available below.

*Only completed applications, accompanied by supporting documents and payment, will be processed within one to two (1-2) business days. We'll contact you when your application has been processed.*