

After you have submitted your application, there are steps that need to be completed before we can complete your application and provide you with MLS Access.

- Copy of DRE License  
In order to use a DBA, it must appear on your license (broker, officer, or corporation).
- Copy of Driver's License or Government Issued ID
- Credit Card Payment Form

### How to Submit Additional Documents

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Our electronic application allows you to upload supporting documents, however, you may send documents by:

Email:

You may send PDFs to OC REALTORS® Membership Department at: [membership@ocar.org](mailto:membership@ocar.org).

- Please include your first and last name in the subject line of any documents that you email.  
Example Subject Line: OC REALTOR® Application Documents: Jane Doe.
- When submitting multiple documents, please include them all in ONE complete email.

Fax:

You may fax your supporting documents to either OC REALTORS® office. Fax numbers available below.

Mail:

You may mail your supporting documents to either OC REALTORS® office. Addresses available below.

Only completed applications, accompanied by supporting documents and payment, will be processed within one to two (1-2) business days. We'll contact you when your application has been processed.